

## Researcher, International Policy Centre For Inclusive Growth (IPC-IG)

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<b>Location:</b>	Brasilia, BRAZIL
<b>Application Deadline:</b>	11 November 2018
<b>Type of Contract:</b>	SC / SB-4
<b>Languages Required:</b>	English and Portuguese
<b>Starting Date:</b>	01 January 2019
<b>Duration of Initial Contract:</b>	12 months with possibility of extension

### Background

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The [International Policy Centre for Inclusive Growth \(IPC-IG\)](#) is a joint project between the United Nations Development Programme and the Brazilian Government to facilitate South-South Cooperation on key development issues. The Centre carries out applied research and its ultimate goal is to generate knowledge resources to the global development community.

The main objectives of the center are to contribute applied research-based policy recommendations for inclusive growth and to facilitate South-South exchange and learning on key development issues. Toward these ends, IPC not only conducts research, but also organizes thematic workshops, policy training seminars, advisory and programme evaluation missions for requesting countries, and hosts resident researchers. The Centre regularly publishes Working Papers, issues of Poverty in Focus, Policy Research Briefs and One Pagers to encourage policy debate and dissemination of knowledge. IPC publications are found at: <http://www.ipc-undp.org/pages/newsite/menu/about/pub.jsp?active=0>

The main thematic areas of focus for the IPC-IG are: public policies, social protection, cash transfers, population studies and evaluation of public policies. This Associate Researcher position will integrate IPC-IG Research team.

### Duties and Responsibilities

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Under the overall supervision of the Research Coordination team of IPC-IG, the candidate is expected to perform the following:

1. Undertake literature surveys, carry out research, conduct quantitative and qualitative analysis of selected country programmes and policies;
2. Contribute to IPC-IG publication series, particularly one-pagers and discussion papers;
3. Identify and liaise with key research and policy related partners and institutions;
4. Prepare Terms of Reference and project proposal for future agreements of IPC-IG and donors;
5. Attend missions and policy discussions in Brazil and other countries representing IPC-IG;
6. Assist in organizing Study Tours, workshops and seminars in cooperation with partner institutions;
7. Update IPC-IG staff on current research developments and prepare presentations when requested;
8. Assume duties as needed in support of IPC-IG's work i.e. attend meetings with stakeholders, receive and brief officials and visitors to the Centre; and
9. Provide technical supervision to interns under his/her supervision.

## Competencies

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### *Corporate*

- Demonstrates integrity and fairness, by modeling the UN/UNDP's values and ethical standards;
- Promotes the vision, mission and strategic goals of IPC-IG;
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability;

### *Functional*

- Excellent analytical and writing skills;
- Experience in the production of technical and conceptual papers;
- Good interpersonal skills and ability to establish and maintain effective partnerships;
- Knowledge of and experience in dealing with Government and non-governmental institutions;

### *Knowledge Management and Learning*

- Ability to strongly support and build knowledge products;
- Experience in building client relationships with strong networking and advocacy skills;
- Seeks and applies knowledge, information and best practices from within and outside of IPC-IG;

### *Judgment/Decision-Making*

- Mature judgment and initiative; and
- Independent judgment and discretion in advising on handling major policy issues and challenges.

## Required Skills and Experiences

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### *Essential*

- Post-graduation (*Lato Sensu* or *Stricto Sensu*) in Economics, International Relations, Development Studies, Social Sciences, Public Policy or related field and 02 years of working experience with research;
- Experience with quantitative analysis of social policies with an academic, and/or government, and/or research institution, and/or international organization;
- Fluency in Portuguese and English proven by certificate, previous work, academic or personal experience abroad.

### *Desirable*

- Experience with development economics and social policy analysis;
- Knowledge of instruments of impact evaluation of social policies in Brazil, and/or other developing countries;

- Experience in social protection, and/or cash transfer programmes evaluation;
  - Knowledge of research design and methods, and/or household surveys, and/or data analysis;
  - Proficiency in statistical packages such as STATA, and/or SPSS is considered an asset;
  - Working Knowledge of French and/or Spanish are considered an asset;
  - UN/UNDP experience is an advantage.
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Applicants must send a P11 form\* to [operations@ipc-undp.org](mailto:operations@ipc-undp.org) quoting “**Researcher**” in the subject.

The IPC-IG strongly encourages sending the following extra documents in the application for consideration:

- Detailed CV;
- Cover letter;
- Recommendation Letter;

**All documents must be submitted in English.** Applications sent after the deadline will not be accepted.

\*The **Personal History Form** (P11) is available for download at:

<http://www.br.undp.org/content/dam/brazil/docs/RH/undp-br-P11-2016.doc>

Incomplete applications or applications received after the deadline will not be considered. Please note that only applicants who are short-listed will be contacted.

This is a national Service Contract position within the IPC-IG/UNDP. **International candidates will only have their applications considered if proof of a Brazilian work permit is attached to the application.** The IPC-IG/UNDP is not in a position to provide advice or assistance towards applying for such a permit.